

## **CITY OF BURBANK**

### **SENIOR LIFEGUARD**

#### **DEFINITION**

Under direction, to be responsible for the operation of a municipal swimming pool on an assigned shift; to act for the pool manager in his/her absence; to perform duties of lifeguard and instructor; and to do related work as required.

#### **ESSENTIAL FUNCTIONS**

Assists pool manager, or in the absence of pool manager, is responsible for all facilities and personnel at a municipal swimming pool; supervises the opening and closing of the pool and maintenance of sanitary and safe conditions; enforces all rules and regulations, maintains discipline; anticipates hazardous conditions and takes precautionary measures; rescues swimmers in distress; renders first aid and Cardio Pulmonary Resuscitation; trains lifeguards; organizes and conducts swimming meets; instructs or assists in instructing classes in diving, swimming and lifesaving; tests water, checks equipment; maintains required attendance, financial records and reports; prepares staff work schedules; organizes and conducts special aquatic programs, classes, and swim and diving meets; drives on City business.

#### **MINIMUM QUALIFICATIONS**

##### **Employment Standards:**

- Knowledge of - lifeguarding, lifesaving and first aid techniques; laws relative to the safe and sanitary operation of a pool; the mechanical operation of filtering, backwashing, pumping and chlorination equipment.
- Ability to - oversee the efficient and safe operation of a large municipal pool; supervise the work of other employees; enforce pool rules and regulations and maintain discipline; be alert, attentive, exercise discretion and good judgment; make immediate and proper decisions in cases of emergency; prepare clear and accurate reports; establish and maintain effective working relationships with supervisors, fellow employees, and the public.

**Education/Training:** Graduation from high school and one season's experience as a lifeguard and instructor. NOTE: One season is equivalent to 320 working hours.

**Special Conditions & Requirements:** Applicants must be at least 18 years of age at time of appointment. Must be in good physical condition.

**License & Certificates:** At time of appointment: a valid California Class "C" driver's license or equivalent, a current American Red Cross Water Safety Instructor's Certificate, a current American Red Cross Lifeguard certificate, and a current American Red Cross Standard First Aid Certificate which meets Emergency Medical Service Authority requirements. A CPR Certificate within two weeks after appointment.

#### **SUPPLEMENTAL INFORMATION**

None.